

Consideration of Approval of City Manager Recruitment and Approval of Minimum Qualifications. In response to Mayor Cobb's inquiry, Mr. Eric Honeyfield, City Manager, reviewed and discussed a proposed process for recruiting his replacement as City Manager. He suggested the following minimum qualifications for the position:

- Bachelor's or BS Degree in related field and 15 years municipal experience or Master of Public Administration and 10 years municipal experience.
- Minimum four years as City Manager or Assistant City Manager in a community with an annual budget of at least \$20 million or at least 300 City Employees.
- Established, verifiable history of successful partnerships with community leaders and related entities.
- Minimum starting pay at \$130K plus benefits.

Mr. Honeyfield stated he does not recommend the requirement of a Master's degree. He stated it would possibly limit the number of applicants for the position.

Mr. Honeyfield stated the position should be advertised as "open until filled" and applicants can be interviewed in closed session as needed rather than waiting three months to accumulate applications and begin interviewing.

Mr. Honeyfield recommended that the hiring process be approached carefully. He stated the City's budget is \$141 million with up to 450 employees. He also stated that the Human Resources Department can handle the recruitment process rather than contracting with an outside firm.

Mayor Cobb agreed with Mr. Honeyfield and stated the City does not need to hire a headhunter for the search process.

Commissioner Calderón moved the minimum qualifications be adopted as presented and that the recruitment process should begin. Commissioner Sena seconded the motion and the vote was recorded as follows: Newman yes, Sena yes, Mullins yes, Calderón yes, Buie yes, Boyd yes, Cobb yes. The motion carried. A copy of the qualifications is attached and made a part of these minutes.

Consideration of Approval of Bid No. 1487-12 to Furnish Renovation of the Hobbs Express Building and Recommendation to Accept Bid and Approve a Contract with Lasco Construction in the Base Bid Amount of \$1,109,300.00. Mr. Ronny Choate, General Services Director, stated bids were received and opened on March 27, 2012, for the renovation of a building for the Hobbs Express. He stated the three bidders